



**University of Central Arkansas  
Band Department  
2018-2019  
Season 104**

General Information Handbook and Syllabus

**Bear Marching Band  
Purple Rage Basketball Band**

# *UCA Band Department Staff:*

Director of Bands – Dr. Ricky Brooks

Director of Athletic Bands, Associate Director of Bands – Mr. Brantley Douglas

Band Graduate Assistant – Cody Ford

Band Graduate Assistant – Justin Hazard

Band Graduate Assistant – Mckenzie Vivano

Percussion Graduate Assistant – Josh Harley

Band Librarian – Ashley McIninch

Twirler Coordinator – Stephanie Lamar

Band Announcer – George Mayo

## Section Leaders:

Drum Majors – Hanah Neece, Jacob Waymon, Zach White

Piccolo – Mckenzie Kelly

Clarinet – Hannah Wilson, Blake Vetetoe

Saxophone – Molly Guzman, Blake Weaver

Trumpet – Brandon Lugo, Caleb Cruz, Baylee Womak

Mellophone – Blake Hanson, Keegan Turney

Trombone – Ashley McIninch, Caleb Taylor

Baritone – J. J. Harris

Tuba – Sam Revis, Shawn Weatherford

Percussion – Brandon Short

Guard – Hope Musser, Lavonne Riggins, Leslie Vaught

Twirler – Karlie Fowler

# University of Central Arkansas

## Bear Marching Band

The UCA Marching Band meets during the fall semester during the duration of the football season. Membership in the band is through audition and is open to all qualified students enrolled at UCA. Members of the marching band are required to do the following:

- Perform at ALL home football games and associated activities
- Perform at select out of town football games
- Perform at high school marching band contests as the Exhibition Band
- Perform at selected Pep Rallies on campus
- Perform at the annual Faulkner County Fair Parade in September

### UCA Drumline

The Drumline is chosen by audition each spring. Members follow the same rehearsal and performance schedule as the rest of the Bear Marching Band, along with an additional 30 minute sectional before the MWF band rehearsals. These 30 minute rehearsals are required for all members and will be treated according to all attendance policies.

### UCA Guard

The Guard is chosen by audition each spring. Members receive academic credit for marching band, as does each member of the band. The guard rehearsals start an hour before band at 3pm MWF.

### UCA Feature Twirlers

The UCA Feature Twirlers are auditioned each spring semester for the following fall. Our twirlers are expected to attend all UCA Bear Marching Band Rehearsals and Performances. Some rehearsals may be separate from the band due to the nature of routines and good time management. The twirlers must be available for public appearances and represent the UCA Bear Marching Band at all times.

### Marching Band Rehearsal Times and Credit:

The Bear Marching Band rehearses on Monday, Wednesday, Friday from **4:00pm until 6:00pm** AND on home game Saturdays for Dress Rehearsal. All rehearsals will be held at the practice field or Estes Stadium. UCA Marching Band members will receive 1 semester hour of credit.

### *Sample Saturday Home Game Schedule*

In order to maximize free time, Saturday rehearsals for home games occur as close to game time as possible. The following is a Sample of what a game day schedule may look like:

6:00pm KICK-OFF

11:00am – 1:30pm

- Dress Rehearsal (Estes Stadium)

5:00	- Meet at the amphitheater for warm-up
5:15	- Parade down Bruce Street and Pre-Game Concert
5:45	- Pre-game
6:00	- Kick-Off
Approx 9:00pm	- 5 <sup>th</sup> Quarter Concert

### **Music Scholarships and Marching Band:**

All students on a band scholarship are required to be in marching band. There are only three exceptions to this policy;

1. Student is physically unable to participate. This requires both a physician's letter and a verifying phone call from your physician. Excuses are only accepted from medical doctors, not from chiropractors.
2. A student who plays a double reed and does not double on another instrument can elect to perform in a double reed ensemble during the fall. These special instances must be approved by Dr. Brooks, Dr. Duso, and Mr. Douglas.
3. A student is a certified Music Performance Major and is a member of the UCA Wind Ensemble. Students are required to participate in the marching band until accepted by audition into the Wind Ensemble. Certification of performance majors is determined by the UCA Faculty and must be fully documented before student is excused.

Scholarships may be adjusted according to attendance and attitude. Amounts are adjusted at the discretion of the director in consultation with the studio teacher and department chair.

### **UCA Marching Band Attendance and Grading Policies**

All UCA BMB members who attend scheduled events with the appropriate uniform, attitude, and materials will receive an A letter grade on their record.

*A Student's grade will be lowered 1 letter grade (example A-B) for each of the following infractions.*

1. An **unexcused** absence from a rehearsal
2. 3 **unexcused** tardies to a rehearsal and one letter grade for every succeeding tardy
3. 2 rehearsals without required materials
4. Failing 2 or more memorization checks
5. Dismissal from rehearsal for inappropriate actions/comments to a peer or staff member

*Students grades will be lowered 3 letter grades for each of the following infractions:*

1. An **unexcused** absence from a performance

*The Bear Marching Band Director reserves the right to dismiss any member for the following:*

1. Consuming and/or under the influence of illegal drugs or alcohol at a UCA Band sponsored event.
2. Habitual tardiness or absence that is detrimental to the ensemble.
3. Any student who is acting in a manner that is a detriment to the organization or its members. This is to be determined on a incident specific basis by the Marching Band Director.

### **Unexcused vs. Excused Absences:**

Students are expected to document ALL absences, excused or unexcused, by filling out the Absence Excuse Form found online at [ucabands.com](http://ucabands.com). Absentee forms are due within one week of the missed rehearsal. These forms will be collected by the Graduate Assistant in charge of attendance and taken to Mr. Douglas for classification of absence. **WRITTEN DOCUMENTATION MUST ACCOMPANY ALL REQUESTS FOR ANY EXCUSED ABSENCE.**

#### *Examples of Excused Absences:*

Death of a member of your immediate family (documentation should include an obituary). Severe injury or sickness requiring hospitalization (documentation should include a signed doctor's letter). An event or activity sponsored by UCA and of the quality to be a once in a lifetime opportunity (documentation will include a letter AND a phone call by the sponsoring faculty member). These will be reviewed on an individual basis.

### **Tardies:**

All members are expected to be in the warm-up block at the start of rehearsal. Time is set by the Director of Athletic Band's watch. Any member not in their spot at the assigned time is considered tardy. Members who arrive within 15 minutes of the start of rehearsal are considered tardy, any member arriving after that 20 minute span is considered absent. Tardies can be excused for viable situations; students are encouraged to fill out an absence excuse sheet with attached documentation for consideration of the staff. 3 unexcused tardies count as an unexcused absence.

### **Required Materials for Rehearsal and Performance:**

1. Appropriate Footwear (Athletic, rubber soled shoes, NO SANDALS)
2. Bummer (nail apron used to carry materials)
3. Flip Folder with all music and lyre (music should include all half-time, Pre-game, and stands music)
4. Field markers (poker chips)
5. Instrument and/or appropriate equipment
6. Pyware 3D app on a charged mobile device
7. Water jug or bottle that can be carried in a pocket or over the shoulder during hot weather (for all weather above 80 degrees)

**Absence of any or all of the above materials for 2 or more rehearsals will result in a lowered letter grade.**

### **Student Marching Fees:**

The 2018 Marching Band Camp Fee is \$50. These are paid separately to UCA Bands and are NOT covered by scholarships. Students are also required to purchase an informal uniform.

### **Memorization Check offs:**

Members will be required to have all performance music and guard routines memorized. This facilitates quality musical and visual performance and ease of drill retention. Failure to successfully complete a check off ***may*** result in following:

- Not performing with the band until check off has been completed
- Not performing a section of a show until the check off has been completed
- Grade reduction for not meeting the course objectives
- Adjustment in scholarship for not meeting the course requirements
- Removal from the course for failure to meet the course requirements

These are required by ALL members.  
Dates are TBA.

### **Band Travel**

- All BMB members are required to go on all away performances. No Exceptions!
- Members are to ride the bus to the performance.
- Students who choose another way home must notify in writing 48 hours in advance and turn it into the grad assistant responsible for attendance.
- Travel uniform for the trip will be determined by the director
- After 11pm all rooms must have doors shut and maintain a volume level that can not be heard from the door to the room.
- The staff reserves the right to set curfews.
- Band members are representatives of UCA and are expected to act accordingly.
- Any illegal drug or alcohol use will be handled by local authorities, students then become responsible for transportation home. These students will also face repercussions in accordance with University Policy when they return to campus.
- There will be no tolerance for loud or lewd behavior in our hotels. Disruptive behavior will result in eviction from room and the student being financially responsible for alternative housing.
- Students will be held responsible for all additional costs inferred during hotel stay. The costs will be split evenly among all occupants of the room.

### **Uniforms:**

#### *Wind and Percussion Members Uniform;*

Each member will be issued a uniform, except shoes and socks. The uniform is the sole responsibility of the band member. Any parts of the uniform that are lost or damaged will be replaced by the student. The student will be issued the following items, and it is the student's responsibility to see that all items are returned.

#### Items Issued and Replacement Costs

## Uniform

Hat	\$50
Plume	\$35
Coat	\$225
Jumpsuit	\$125
Gauntlets	\$45
Hip Cape	\$45
Mirror	\$15
Garment Bag	\$20
Raincoat	\$60
Guard Tunic	\$150

All members will be assessed a Materials Fee at the beginning of camp which will cover cleaning at the end of the season. All members are responsible for the upkeep of their uniform during the marching season.

Uniform Check out will happen during band camp week. It will be done by a combination of both size and year in band. Information will be given at the beginning of band camp regarding times and locations for check out.

Return Procedure: The uniforms will be turned in during the exam period for the class. All students are required to have their full uniform to turn in at that time. The students who do not turn in their uniform are responsible for scheduling a time with the Graduate Assistants to turn these in and will be assessed a restocking fee of \$15.

Shoes: All band members are required to wear black shoes specifically made for marching band. Members are responsible for purchasing these. The Bear Marching Band suggests black Drill Masters which can be purchased for \$25 from [bandshoppe.com](http://bandshoppe.com) or any other online retailer. If you have black band shoes from high school, please have them approved by a Graduate Assistant when you check out your uniform.

**Care and wearing of the uniform:** Do not wear an incomplete uniform in public (even to cross the campus). This detracts from the image of the Band and you. Treat your uniform with pride and respect. Members are also responsible for having the uniform trouser hemmed to the appropriate length. Uniform care will be checked by GA's and/or Mr. Douglas prior to game day. If your uniform does not meet the band's standards, **you will not march!** You are expected to take care of it accordingly. Cleanliness and neatness are expected of all band members. Some important points to remember are:

1. Hang your uniform on a strong hanger after each performance. When traveling, always carry the uniform in a garment bag.
2. Have the uniform dry cleaned regularly, especially after a hot performance. Perspiration and dirt tend to deteriorate material. Any cost for uniform damage due to negligence, or loss of any item, will be sustained by the individual student.
3. Do not hang the uniform in the sun. Continual exposure will fade the color. Uniforms will mildew in warm, damp areas. Avoid car floorboards and trunks.
4. Plumes will be issued before a performance and collected afterwards. Take care to secure your plume at all times when in your possession. Students will be charged for any plumes which suffer unnecessary damage.

5. If you are told to keep your plume, keep it in your uniform bag and not your hat box.
6. The jacket collar is worn in the fastened position at all times. During hot weather the band, as an entire unit, will take off uniform jackets in the stands, provided members are wearing the band t-shirt.
7. Only the UCA Band Hat and plume are to be worn with the Band Uniform. The informal band cap may be worn during the game in the stands.

### **Guard Uniforms:**

Guard members will be provided uniform tops and all performance equipment. Guard members are responsible for purchasing the prescribed uniform bottom, uniform specific undergarments, and prescribed footwear, as defined by the guard instructor. Members are asked to maintain these uniforms (i.e. cleaning and pressing) and are responsible for replacing all lost or damaged components.

### **Twirler Uniforms:**

UCA Feature Twirlers are responsible for all halftime outfits. Pregame and parade uniforms will be provided.

### **Informal Uniforms:**

All members of the Bear Marching Band are required to purchase an Informal Uniform (shirt, shorts, and hat) at the beginning of each season. This uniform will be worn at all performances that we do not wear the formal uniform. We will also wear this uniform during our game day rehearsal and activities. These uniforms must be kept clean and presentable at all times. Do not wear wrinkled uniforms to our activities.

### **Code of Conduct:**

Each member of the UCA Band (all ensembles) must remember that this organization is a source of pride to UCA students, alumni, fans, as well as faculty and the administration. The actions of individuals reflect upon this group as a whole, especially when those actions are irresponsible. Therefore, responsible behavior and a positive attitude are expected of all members at all times. Failure to comply with these expectations may result in a lowered grade. Permanent dismissal from the band and a failing grade may result from more serious behavioral problems.

Uniformed UCA Band members represent the University to many people not associated with the University. Any foul language, obscene gestures or disrespectful acts by band members reflect adversely on the Band Department, the Department of Music, and the University. Regardless of the emotion of the moment, behavior must be controlled. UCA band student behavior must be above that of the regular UCA student. Although appropriate action will be taken if needed, we do not, nor do we feel we should have to, police behavior during a UCA athletic event or Band event.

### **University Instruments:**

In most cases, the band Department will check our large, or specialty, instruments to band students. However, it must be kept in mind that the individual student is responsible for the proper care of the instrument. The student is expected to treat it as though it were his/her own instrument. Report all damages or malfunctioning instrument parts to a



member of the Band Staff. Any negligent damage will be assessed to the student and his/her university account.

Students using university-owned instruments are asked not to leave the instruments in the practice rooms or in the rehearsal halls at any time. Instruments found in the practice rooms or left in the rehearsal halls will be confiscated and must be claimed in Dr. Brook's office. If you intend to practice in Snow Fine Arts often, it is wise to secure a locker. Do not take a locker you have not been assigned. Keep your locker locked at all times. You are responsible for the instrument at all times. If the instrument is lost, you must reimburse the university the cost of replacing the missing instrument. If you are using a university-owned instrument, check with your parents to see if the instrument can be or is included on the homeowner's insurance policy.

### **Glove and Towel Policy:**

All members using school instruments (except piccolos) are required to wear gloves whenever handling the instruments. This will help eliminate oil contact with the lacquer which causes blemishes. We also need all members to have a small hand towel that they can use to set horn down on the pavement. Students are responsible for these items and will be counted towards their equipment needed for rehearsals.

### **Percussion Instruments:**

All marching percussion instruments and heads are provided to the members of the UCA Drumline. The members are provided the following; Snare Drums 2 pairs of sticks, Tenors 2 pairs of mallets, Bass Drums 1 pair of mallets. All needs beyond those provided are the responsibility of the member. Cymbals will be provided with one pair of gloves and cymbal straps, all needs beyond that are the responsibility of the player. Percussionists are required to use all covers when not in performance and to clean/polish instruments before every performance.

### **Guard Equipment:**

UCA will provide all show equipment with the understanding that great care will be taken with it. Students are responsible for purchasing a practice flag. The type and color of the flag will be determined by the instructors during camp. All costs due to damage or loss will be charged to the student's account.

### **2018 Bear Marching Band Camp Information:**

#### *Students Will Need To Bring:*

Athletic Shoes for Marching (no Sandals)  
Comfortable, Cool clothing  
Lyre for instrument (will also be available for purchase at registration)  
Hats, Sunscreen, Sunglasses, other essentials in hot and sunny weather  
A personal water bottle that can be carried over your shoulder or in a pocket (required)  
Gloves and Towel

#### *Students School and Personal Business*

There is time built in to the schedule for students to take care of personal and school related business on Monday, Tuesday, and Wednesday of band camp, please use this time wisely. Accordingly, there will be no excused absences from band camp

### WARNING!!

Band camp is held during an especially hot and humid time of year. Students are responsible for planning ahead to have items such as sunscreen, hats, and water bottles at the field. The schedule is such that we will be indoors during the heat of the day, but exposure to the elements can not be completely avoided so plan accordingly. This years band is required to have a bottle of water that they can carry on their person, we will have periodic breaks to fill up their bottles (ice water provided), but students are responsible for their own hydration.

### **Purple Plume:**

Purple plumes are awarded to members of the BMB that will graduating in December of the current season or the following Spring or Summer semester. The Purple Plum is intended to recognize those students that have participated in the BMB are no longer eligible to be a member of the BMB due to meeting the graduation requirements of the university. Students who elect not to participate in the band that are still eligible will not be awarded a Purple Plume. Graduating seniors that feel they are eligible to be awarded the Purple Plume must fill out the required form and meet the requirements to receive the Purple Plum. Purple Plume recipients will be recognized at the last regular season home game.

## **Season Schedule**

### 2018 BMB SCHEDULE

- \*August 12/22 - BMB Camp
- \*August 20 - Freshman Convocation
- \*August 20 - Ensemble auditions - woodwinds
- \*August 21 - Ensemble auditions - brass
- \*August 22 - Ensemble auditions - Percussion
- \*August 23 - Classes begin
- \*August 31-September 2 - Away football game ~ University of Tulsa
- \*September 8 - Home football game ~ Murray State
- \*September 11 or 18 ~ Faulkner County Parade
- \*October 6 - Home football game ~ Houston Baptist ~ BAND DAY
- \*October 16 ~ Region Marching Assessment ~ Russellville High School
- \*October 20 ~ Home football game ~ Northwestern State University
- \*October 29 ~ College Square Homecoming performance
- \*October 30 - Homecoming Pep Rally
- \*November 3 - Home football game ~ Lamar University ~ HOMECOMING
- \*November 10 - Home football game ~ U. of Incarnate Word ~ SENIOR DAY
- \*November 17 or 18 - Band Banquet
- \*November 24 - Potential playoff game
- \*November 29 - Band Extravaganza
- \*December 1 - Potential playoff game
- \*December 8 - Potential playoff game
- \*December 15 - Potential playoff game
- \*January 5, 2019 - FCS Football Championship Game

In addition to the dates above there will be 3 required early morning performances for local TV stations. This information will be given to you as soon as it is available.

\* = Confirmed dates

**NOTE!!! THE MARCHING BAND SEASON IS NOT OVER UNTIL THE UCA FOOTBALL SEASON IS OVER!**

The syllabus is to be used as a rough guide for scheduled lectures, rehearsals and performances. Due to equipment usage and malfunctions, circumstances may necessitate changes to the syllabus. These changes will be announced during class time.

The University of Central Arkansas affirms its commitment to academic integrity and expects all members of the university community to accept shared responsibility for maintaining academic integrity. Students in this course are subject to the provisions of the university's Academic Integrity Policy, approved by the Board of Trustees as Board Policy No. 709 on February 10, 2010, and published in the *Student Handbook*. Penalties for academic misconduct in this course may include a failing grade on an assignment, a failing grade in the course, or any other course-related sanction the instructor determines to be appropriate. Continued enrollment in this course affirms a student's acceptance of this university policy.

The University of Central Arkansas adheres to the requirements of the Americans with Disabilities Act. If you need an accommodation under this Act due to a disability, please contact the UCA Disability Resource Center, 450-3613.

An Emergency Procedures Summary (EPS) for the building in which this class is held will be discussed during the first week of this course. EPS documents for most buildings on campus are available at <http://uca.edu/mysafety/bep/>. Every student should be familiar with emergency procedures for any campus building in which he/she spends time for classes or other purposes.

If a student discloses an act of sexual harassment, discrimination, assault, or other sexual misconduct to a faculty member (as it relates to "student-on-student" or "employee-on-student"), the faculty member cannot maintain complete confidentiality and is required to report the act and may be required to reveal the names of the parties involved. Any allegations made by a student may or may not trigger an investigation. Each situation differs, and the obligation to conduct an investigation will depend on the specific set of circumstances. The determination to conduct an investigation will be made by the Title IX Coordinator. For further information, please visit: <https://uca.edu/titleix>. *\*Disclosure of sexual misconduct by a third party who is not a student and/or employee is also required if the misconduct occurs when the third party is a participant in a university-sponsored program, event, or activity.*

## **Purple Rage Basketball Pep Band**

The UCA Purple Rage is a high spirited group that starts during the late fall semester after marching band and continues throughout the UCA Basketball Schedule.

Membership to the band is through auditions held in November and is open to all qualified students enrolled at UCA. Membership is restricted to 45 paid members.

Members of the Purple Rage are required to do the following:

- Perform at ALL assigned home men's and women's basketball games (approx 15 total services).
- Perform at all post season tournaments

### **Rehearsals and Credit:**

The Rage rehearses during Marching Band time in the months of November and December, then selected Monday nights (4 or 5 total) in the Spring Semester.

There is no academic credit for participation in the Rage, but instead is compensated through stipends.

### **Requirements**

1. Each Student is required to participate in assigned services over the months of November 2018 through April 2018.
2. Players are required to show up on time, in full uniform (all parts worn, not carried), with instrument and with enough time to warm-up properly.
3. Uniform must be presentable at all times; Clean, pressed, and worn properly.
4. Instrument must be in good working condition at all times, with valve oil, extra reeds, and drum sticks.
5. Members with large instruments and the rhythm section are required to arrive in enough time to be set up and ready to play at the appointed time and must stay to tear down after the performance.
6. Members must be in attendance for all rehearsals. If there is a legitimate issue (Death of an immediate family member), please contact Mr. Douglas (450-5022) or one of the Graduate Assistants at least 2 hours BEFORE rehearsal.

**\* Members found in violation of any of the above requirements will be penalized the amount of served allotted for each infraction.**

### **Attendance**

1. Members must attend assigned performances.
2. If player misses a game they are responsible for the following:
  - a. find a replacement from the other band if it is a split band situation
  - b. Find a replacement of equal ability from the music department and outfit that replacement with proper uniform, music, and instrument.
  - c. Members must approve all changes through Mr. Douglas BEFORE game time.
3. More than two absences without substitute will result in termination from the group without stipend.

**\* All absences without substitute will result in the loss of the amount served. NO EXCEPTIONS**

### **Music**

1. Because of limited rehearsal time, members are required to prepare music on their own to insure a quality performance at all games
2. Music will be kept in a binder and labeled for quick access. These folders can either be checked out through our band librarian, or pieces may be copied to take home.
3. Loss of binder will incur a \$50 charge to that student's stipend.

**\* Music preparation is essential to good performance. Mr. Douglas reserves the right to penalize through stipend reduction any student who fails to prepare properly.**

### **SPORTSMANSHIP**

1. The Purple Rage is a representative of the university and its policies and its morals and must act accordingly.
2. Members are ENCOURAGED to show their school pride and involvement in the game.
3. Members are to coordinate cheers with the crowd, cheerleaders, and other members of the band, but at no time should these cheers be PERSONAL attacks on our opponents or referees. Please feel free to ENCOURAGE our team more than we CHASTIZE the opponent.
4. Profanity or implied profanity will not be tolerated at anytime!! Any use of profanity will result in an instant dismissal from the organization without pay. There will be no exceptions!!